



MAYO CLINIC

Authorization to Release Protected Health Information

**TO BE SCANNED
AUTHORIZATION**

Mayo Clinic Number	Name (First, Middle, Last)	Birth Date (Month DD, YYYY)
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Instructions: If any section is incomplete, this form may be invalid and the request cannot be processed.

Release Information From

 Mayo Clinic, 200 First Street SW, Rochester, MN 55905
 Attention _____
 Other (Specify Facility & Address below, including phone/fax if known)

Release Information To

 Mayo Clinic, 200 First Street SW, Rochester, MN 55905
 Attention _____
 Other (Specify Facility & Address below, including phone/fax if known)
 Records Deposition Service, Inc. P: 248-357-3330
 P.O. Box 5054 F: 248-357-3337
 Southfield, MI 48086-5054

Purpose of Release

 Treatment/Continued Care Personal Legal Purposes
 Application for Insurance Disability Determination Payment of Insurance Claim
 Other _____

Information to be Released

Service Dates (approximate)	Information Needed By (specify Date)
<input type="checkbox"/> History and Physical <input type="checkbox"/> EKG's <input type="checkbox"/> Laboratory Reports <input type="checkbox"/> Hospital Notes <input type="checkbox"/> Immunization Records <input type="checkbox"/> Pathology Reports <input type="checkbox"/> Radiology Reports <input type="checkbox"/> Hospital Discharge Summary <input type="checkbox"/> Clinic Notes <input type="checkbox"/> Operative Reports <input type="checkbox"/> Radiology Images <input type="checkbox"/> Billing Statements	
<input checked="" type="checkbox"/> Other please see attached letter for records wanted	

I understand the information to be released may include records related to behavioral and/or mental health care, alcohol and drug abuse treatment, HIV/AIDS, and genetics.

This authorization may be revoked at any time except to the extent that action has been taken in reliance upon it. Revocation must be made in writing to the provider/facility releasing the information. I may be charged for copies in accordance with state law. The provider/facility will not condition treatment on whether I sign the authorization. Information used or disclosed pursuant to this authorization may be subject to redisclosure by the recipient and may no longer be protected by federal law.

This authorization will expire one year from the date of signing unless I indicate an earlier date or event here: _____

ATTENTION: This is a legal document. Please read carefully. By signing, you agree that you understand and accept the terms on this form.

- If the patient is 18 years of age or older, the patient must sign and date the form.
- If the patient is 18 years of age or older and is incapable of signing, a legally authorized substitute may sign and date the form. Please indicate your legal authority and include documentation of your relationship:

- Legal Guardian or Conservator Health Care Agent (Health Care Power of Attorney)

- If the patient is 17 years of age or younger, the patient's parent or legal guardian must sign and date the form, unless an exception exists under state or federal law. Please indicate your relationship:

- Parent Legal Guardian

Signature (Required)		Date Signed (Required) (Month DD, YYYY)	
Printed Name of Person Signing (If Not Patient)			
Mailing Address of Patient - Street			
City	State	ZIP code	Phone